

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
July 26, 2023

Trustees Present: Vernie Coy, Jason Taylor, Thomas Smith, Kenneth Huss, Russell Karn, Carl Tharman (arrived at 7:40)

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:35 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: Chairperson Smith requested that Discussion Item VII.B, Hay Lease, and Discussion with Possible Action Item VII.C, Amberwell Agreement, be added to the agenda. It was moved by Mr. Taylor, seconded by Mr. Coy, that the agenda be approved as amended. Motion passed.

Approval of the Minutes: It was moved by Mr. Karn, seconded by Mr. Huss, that the Minutes of the June 28, 2023 Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Coy, that warrants numbered 473383 through 473557 be approved as presented. Discussion. Motion passed.

Consent Agenda: Mr. Taylor recommended listing the Bank of Highland and Bendena State Bank separately under Official Depositories. It was moved by Mr. Taylor, seconded by Mr. Huss, that the Consent Agenda be approved as amended. Motion passed.

Public Comment: None.

College Facilities and Future Projects: President Fox provided that Trustees with a list of completed projects on campus as well as possible future projects. They discussed the conditions of several facilities and the vision of how to possibly improve them. They discussed the options of a new baseball field in the future. The Board would like to work with the Foundation on fundraising efforts for potential future projects. Discussion.

Hay Lease: The Foundation Board consulted with legal counsel to prepare a lease for the hay ground at the Klinefelter Farm. President Fox provided the Board with the lease and stated that the Foundation expressed their interest in taking over the lease for the hay ground as well as the financial profit from it. Discussion. Lindsey Koch will not be a part of the transactions and the Lease will not go into effect until January 2024. The Board would like President Fox to meet with legal counsel and provide a final copy of the lease at a future meeting for further discussion.

Amberwell Agreement: President Fox stated that the Administration would like to enter into an Athletic Training Services Agreement with Amberwell. Due to the immediate need of an Athletic Trainer at the College, the agreement with Amberwell would provide the Athletic Department with two licensed trainers and a strength coach. President Fox presented the agreement to the Board for approval. Discussion. It was moved by Mr. Taylor, seconded by Mr. Coy, that the Athletic Training Services Agreement with Amberwell be approved as presented. Motion passed.

Academic Affairs: Mrs. Sharon Kibbe, Vice President for Academic Affairs, confirmed that Summer Blitz has begun and classes are going well. She stated that the College's General Education Package has been approved by KBOR. An online Public Speaking course will be available through a pilot project with two high schools this Fall. Inservice for the Fall semester will be on August 18th. She confirmed that the Academic Catalog is currently being worked on. Data is currently being collected for the HLC report that is due next summer. Mrs. Kibbe discussed the HCC Performance Report for KBOR and provided an example from last year.

Technical Education: Mr. Lucas Hunziger, Vice President for Technical Education, was not present but provided a written report.

Student Services: Dr. Eric Ingmire, Vice President for Student Services, gave a financial aid report from the 2022-2023 academic year and gave estimates for the 2023-2024 year. He confirmed that there are 89 students in housing for Summer Blitz. Dr. Ingmire provided a marketing report on current and completed projects. He discussed enrollment and scholarships awarded for the Fall semester.

Finance and Operations: Mr. Randy Willy, Vice President for Finance/Operations, provided cash balance reports through June 2023 and reviewed income and expense reports. He discussed ongoing, completed and new projects. Repairs and cleaning of the student dorms are underway.

Trustee's Report: Chairperson Thomas Smith gave a brief update on the Foundation Meeting that he attended earlier today, July 26, 2023. He stated that he will be attending the KACCT Meeting in Concordia on August 25th and 26th.

President's Report: President Fox gave a brief update on the Foundation Meeting that she attended. She confirmed that the RN Pinning will be held on August 11th at 6:30 p.m. on the Highland Campus. Classes start on August 21st for the Fall semester. She will be attending the KACCT Meeting in Concordia on August 25th and 26th. HCC will host the KSHSAA (Kansas State High School Athletic Association) football jamboree on August 25th. The HCC Football home opener will take place on August 26th at 4:00 p.m. against Coffeyville Community College.

Announcements: None.

Executive Session: It was moved by Mr. Karn, seconded by Mr. Tharman, that the Board go into Executive Session at 8:26 p.m. for no more than 30 minutes to discuss Non-Elected Personnel. Motion passed. President Fox was asked to remain in the session.

The Board reconvened to Regular Session at 8:56 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 8:56 p.m.

Thomas Smith
Chairperson

Date

Carl Tharman
Secretary/Treasurer